



WINSTON

Solicitors LLP

0113 320 5000



# Guide

Your complete legal service

VISIT [www.winstonsolicitors.co.uk](http://www.winstonsolicitors.co.uk)

At Winston Solicitors we believe in providing all our customers with a quality service combined with our personal attention.

When I established Winston Solicitors in 2002 I was determined to build a top quality, highly motivated legal team. Although we are a modern firm, which has expanded rapidly, our success is based on the specific needs of each of our clients.

I am thrilled at how we have grown both as a firm and as individuals. Our aim is to be approachable, efficient and innovative. We enjoy our work, and this is, I believe, transmitted to our clients.

Our commitment to the best standards of client care is absolutely central, and is readily accepted by all our staff.

I want this practice to keep growing and, most important to me, to continue to earn respect as a good, well-run firm, which provides a valuable service.



Jonathan Winston



# Your legal team



Aleksandra  
Kaczmarek



Amanda  
Evans



Celina  
Zatonska



Claire  
Kitchen



David  
King



Gabbie  
Clasper



Gary  
Caplan



Hannah  
Snellin



Jackie  
Smyth



Jenny  
Drurey



Jeremy  
Conway



Joanna  
Wrigley



Katie  
Beckett



Martin  
Nolan



Michelle  
Fieldhouse



Neil  
Farrar



Ramrattan  
Bhambra



Richard  
Lindley



Robert  
Stewart



Samantha  
Pottock



Sarah  
Nandhra



Shaun  
Walker



Stuart  
Winston



Wendy  
Scarr



## Services for individuals

Conveyancing

Employment

Family

Probate, trusts and wills

Inheritance tax planning

Legal services for older people

Notarial services

Personal injury claims

Occupational illness

Criminal injury

## Services for business

Debt collection

Employment

Commercial property

Commercial litigation and dispute resolution

Commercial purchases and sales

Notarial services

Property litigation

Intellectual property



---

“A no-nonsense, professional and helpful practice which puts the clients first and keeps them informed every step of the way.”

---



Jackie  
Smyth



Jenny  
Drurey



Jeremy  
Conway



Robert  
Stewart



---

## Property - sale or purchase

Jackie Smyth, Conveyancing Manager

Every year, throughout the UK, thousands of people move house. As a friendly and efficient practice, we have plenty of experience to assist you with all of your conveyancing needs.

Are you considering buying your first home, or simply moving along the property ladder? The sooner you seek legal advice, the quicker the transaction can proceed. It is helpful to prepare the legal documentation in advance of a buyer or seller being found.

We aim to make moving less stressful for all involved by ensuring clear communication between all parties throughout the buying and selling process. The transaction procedure is clearly explained and regular updates provided at each key stage.

We deal with both simple and complex cases relating to freehold, leasehold, registered and unregistered property. All matters are dealt with on a one-to-one basis, ensuring you receive a dedicated conveyancing service.

---

“Your thoroughness during our sale was great to see. You don't see that a lot in the property market”

---

---



Claire  
Kitchen



Jeremy  
Conway



Robert  
Stewart



Wendy  
Scarr\*

---

## Wills, tax, trusts and more

Wendy Scarr, Private Client Solicitor



We provide a comprehensive Wills service, from simple Wills to complex tax-saving trusts. We give up-to-date inheritance tax advice.

If you are considering a Lasting Power of Attorney, we can guide you through the process. We can also advise you if a loved one has lost the ability to deal with their affairs.

If you are a home owner and are concerned about care home fees we can assist.

For Executors and bereaved relatives, we provide a start-to-finish probate service. If you feel you were unfairly treated in a Will, we can discuss the possibility of a claim under the Inheritance Act 1975.

Please get in touch for a free initial consultation.

---

“It is relief to have at last made our wills and we would like to thank you for making it easier than we thought”

---

---



Gabbie  
Clasper\*



Jenny  
Drurey



Joanna  
Wrigley

## Family law

Gabbie Clasper, Family Solicitor



We provide a professional and understanding service for people with relationship difficulties. We advise on all aspects of separation and divorce. Whether or not you are married, you may be concerned about financial arrangements, or the upbringing of your children; we offer cost-effective, expert advice on these issues. If necessary, we offer effective representation at court.

If you are thinking of getting married or cohabiting, you may want to secure your assets. If you are already married, you might want to protect assets you have inherited. It may seem unromantic, but it is sensible to agree now about financial arrangements if you were to separate. We can draft and negotiate pre-nuptial and post-nuptial agreements for you.

*Gabbie Clasper is nationally accredited by both The Law Society and Resolution as an expert in family law. With over 15 years experience, she understands the emotional stress and trauma experienced by clients when a relationship breaks down.*

Call us for a free initial consultation.





Katie  
Beckett\*



Ramrattan  
Bhambra

---

## Notarial services

Katie Beckett, Notary Public

If you are dealing with any legal transaction overseas, there is a good chance that you will need a notary public at some stage in the transaction to witness the execution of documents or certify information.

We know that clients often need a notary at very short notice and they need someone who is familiar with the specific legal requirements of the country that they are dealing with. Our notarial services department offers an efficient and professional service which ensures that your documentation will be legally binding abroad, without you having to travel overseas personally.

We can advise clients on all aspects of dealing with documents for use overseas including consular legalisation. Our rates are very competitive and we charge on a fixed fee basis so clients know exactly what it will cost in advance.

Whichever country you are dealing with, speak to us about making your international transaction as smooth and efficient as possible.



\*Member of the  
Notaries Society





Jonathan  
Winston



Sarah  
Nandhra\*

---

## Advice for an employee or employer

Sarah Nandhra, Employment Solicitor

We offer a flexible and personal service to our clients. We act both for employees and employers.

For employees we offer advice on your options and, when required, effective representation in employment tribunal proceedings.

For employers, we will address your employment law needs pro-actively. We can enable you to keep abreast of changes to employment law, and ensure that your contracts are up-to-date. If you are facing an employment tribunal claim, we will act to protect your interests whilst advising you of commercially viable solutions.

Call us today for a free consultation on your employment law needs.

\*Member of Employment  
Lawyers Association

---

“I would have no hesitation in recommending your practice to others as a result of the magnificent cooperation I have been shown.”

---

---



Aleksandra  
Kaczmarek



Amanda  
Evans



Celina  
Zatonska



Michelle  
Fieldhouse



Neil  
Farrar



Shaun  
Walker\*

## Compensation for injury and loss

Michelle Fieldhouse, Personal Injury Solicitor

Many people injured through no fault of their own are put off claiming compensation. They believe making a claim is more difficult than it actually is.

Your injury may not necessarily be life-threatening or seriously disabling, but it may be one which causes pain, suffering and an inability to perform your usual activities. You may also be able to seek compensation for financial losses. This can include (but is not limited to) loss of earnings, medication charges and care provided by others.

We have a dedicated and experienced department that deals with a variety of claims on a no-nonsense, 'no win no fee' basis. We act for people in the following circumstances:

- ▶ road traffic accidents involving pedestrians, cyclists, passengers or drivers;
- ▶ people injured at work; and
- ▶ those who are injured through slips and trips on the street, or other public places.





Michelle  
Fieldhouse



Shaun  
Walker

---

## Occupational illness and injury

Shaun Walker, Occupational Illness Solicitor

If you have suffered from a disease, injury or disorder that you believe is work related, you may be entitled to make a compensation claim.

Many jobs may lead to occupational disease, disability or injury. Of particular concern are those jobs that require workers to use hand held tools, work in noisy environments, or involve a degree of exposure to hazardous substances (such as asbestos or chemicals). You may have worked in such environments many years ago but only recently developed a disease, disability or illness.

You could be entitled to a compensation award for pain and suffering along with lost earnings or treatment costs. Our 'no win no fee' occupational illness advisory service includes claims for:

- ▶ asbestos related illnesses;
- ▶ noise induced hearing loss (NIHL);
- ▶ vibration injuries; and
- ▶ work related upper limb disorder (WRUL).





Samantha  
Pottock



Stuart  
Winston

---

## Criminal injury claims

Samantha Pottock, Criminal Injury Litigation Executive

It can be very traumatic to suffer personal injury from an assault or other criminal attack. The injuries can be physical, emotional, or both. You may be entitled to seek compensation for injuries suffered.

The Criminal Injuries Compensation Authority (CICA) is responsible for paying compensation. The amount depends on the severity of the injuries, and is calculated using a tariff formula. Where multiple injuries occur, the most serious will be taken into account first.

Claims should be made as soon as possible, and within two years of the incident. The police must have been informed, to enable them to investigate the crime. The CICA will need access to your medical records. These are necessary to prove that you have been the victim of a crime, and to assess the nature and extent of your injuries.

We have an experienced team who are ready to guide you through a criminal injuries claim from start to finish, on a 'no win no fee' basis.

---

“I have chosen the best firm possible to deal with the matter. Your attitude throughout has been first rate.”

---

---



David  
King



Gary  
Caplan



Jeremy  
Conway

---

## Commercial leases

Gary Caplan, Commercial Solicitor

Before you enter into a business lease as landlord or tenant, there are a number of issues to consider. Among the most important of these are:

- ▶ The need to fully understand any repairing obligations;
- ▶ How break clauses can be used as well as rights to assign the lease or sub let;
- ▶ Rent review provisions and how these can affect the level of rent;
- ▶ What happens if the property is unfit for use, for example due to fire or flood damage;
- ▶ Stamp Duty Land Tax and how this can be minimised;
- ▶ Making alterations to the property and how this should be documented, including reinstatement obligations;
- ▶ Renewal rights at the end of the lease term;
- ▶ How service charges are assessed and paid.

We can advise you on these and other issues to ensure that there are no surprises once you grant a lease or take up occupation.



David  
King



Gary  
Caplan



Ramrattan  
Bhambra



Richard  
Lindley



## Importance of trading terms

Gary Caplan, Commercial Solicitor

If you run a business it is worth reviewing your standard terms and conditions of trading for many reasons. If you have a dispute with a customer, having the right terms will often be crucial in achieving the best outcome.

Terms will differ depending on the type of goods or services you supply, and whether you are dealing with consumers or businesses. If you deal with consumers, terms will be subject to the Unfair Terms in Consumer Contracts Regulations. You need to ensure that the terms do not fall foul of the Regulations.

Key terms include payment, delivery, description of goods or services, and determining when the contract is actually made.

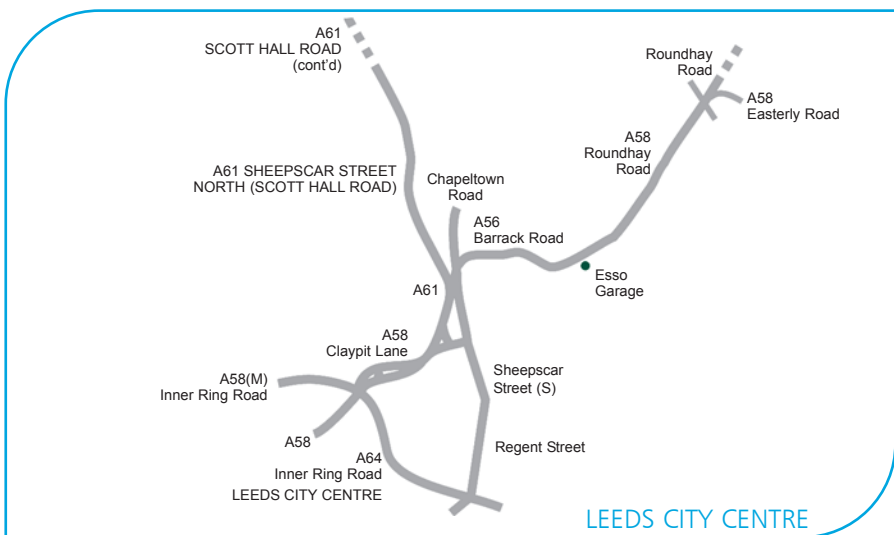
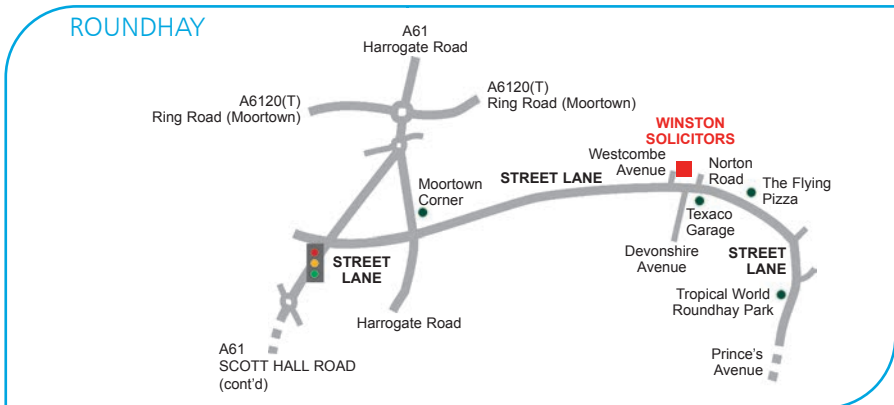
Retention of title is also important for protection against bad payers, and the risk of your customers becoming insolvent.

A further key area is validly minimising your liability as a supplier if goods are defective or services are not provided as specified.



# Directions

We have free parking and there are bus stops on both sides of the road.



**By car** RING ROAD follow the signs for Moortown. Continue over the next roundabout along Harrogate Road to Moortown Corner. At the second traffic signals, turn left on to Street Lane.

**By car** LEEDS CITY CENTRE follow the signs for A61 (Scott Hall Road). After crossing over the third roundabout turn right at the traffic lights onto Street Lane.

**By bus** From Leeds City Centre please use services 2 and 12.



Orchard View 112 Street Lane Leeds LS8 2AL  
FAX 0113 320 6000 | DX 17944 Roundhay

0113 320 5000

Winston Solicitors LLP is a limited liability partnership registered in England and Wales with registered number OC 337380 whose registered office is at 112 Street Lane, Leeds LS8 2AL. A list of members of the LLP is displayed at the registered office address. Winston Solicitors LLP is authorised regulated by the Solicitors Regulation Authority, with SRA number 495024.

VISIT [www.winstonsolicitors.co.uk](http://www.winstonsolicitors.co.uk)