

## **Continuing Healthcare Lawyer**

Location: Office based - Orchard View 112 Street Lane Leeds LS8 2AL

Permanent, Full Time

Salary: £35,000 - £40,000

### **Job Purpose**

To provide expert advice and representation on matters relating to NHS Continuing Healthcare (CHC) funding, including applications, appeals, and retrospective claims. This role would suit an individual with strong knowledge of healthcare law, public law principles, and the National Framework for NHS Continuing Healthcare Funding combined with excellent advocacy, case management and client care skills. The primary focus of the role is to advocate effectively for families and to assist them in advocating their case for eligibility both in person and in writing.

This role may suit a Solicitor or Legal Executive wishing to retrain into a new area for which they have transferrable skills.

### **Main Responsibilities**

- Advise clients on eligibility for NHS Continuing Healthcare funding and related issues.
- Represent clients in CHC assessments, appeals, and Independent Review Panels.
- Prepare detailed written submissions, evidence reviews, and case strategies.
- Liaise with NHS bodies, local authorities, and other stakeholders to progress matters.
- Keep up to date with legislation, case law, and policy changes affecting CHC funding.
- Provide training and guidance to junior team members and clients on CHC processes.
- Manage a caseload efficiently, ensuring compliance with regulatory and firm standards.

### **Person Specification**

#### **Essential Skills and Experience**

- Some advocacy experience, or a strong desire to improve existing advocacy skills for representation at CHC assessments and appeal panels.
- Desire to advocate effectively for families.
- Excellent client care skills with the ability to handle sensitive matters with empathy.
- Ability to manage a busy caseload and work to deadlines.
- Strong legal drafting, research, and analytical skills.
- Ability to produce high quality and accurate work.
- Ability to analyse information and use good judgement to make decisions.
- IT proficiency, including case management systems and Microsoft Office.
- Capable of using diplomacy, tact and sensitivity when dealing with others
- Excellent team player who can get on with others
- Ability to handle sensitive information
- Ability to work autonomously and as a team.
- Good information technology skills - must be adept in use of MS Office, particularly Word and Outlook, and ideally case management systems to a basic level, internet and email.
- Possess commercial awareness.

#### **Desirable (training will be provided)**

- Experience in healthcare law, public law, private client law, or CHC-related matters.
- Experience or understanding of the National Framework for NHS Continuing Healthcare.
- Experience of litigation generally.
- Experience regarding care home fees.

**Qualifications**

- Qualified/Newly Qualified Solicitor or Legal Executive with a current practising certificate is preferred but not essential, provided the individual has the skills necessary to undertake the role.
- The role may also suit a Solicitor or Legal Executive wishing to retrain into a new area for which they have transferrable skills.
- Other qualifications in health or social care are also considered relevant.

**Having a current driving licence and ability to drive to face to face meetings is desirable but not essential.**